

The Constitution of the Rolls-Royce Tennis Club

1. Name

- 1.1 The Club is called The Rolls-Royce Tennis Club ("the Club"). The Club was formerly known as the Rolls-Royce Tennis Section and is an unincorporated Private Members Club operating from the Rolls-Royce plc sports grounds at Moor Lane, Derby ("the premises"). The exact date of the Clubs establishment is not known, but the earliest recorded date for the Club is 1923.

2. Definitions

- 2.1 The definitions:

"the Game"	means the game of tennis
"the CLTA"	means Derbyshire County Lawn Tennis Association
"the Chairman"	means the person elected from time to time to be the chairman of the Club in accordance with Rule 9.
"the DLTA"	means the Derbyshire Lawn Tennis Association.
"the Secretary"	means the person elected from time to time to be the secretary of the Club in accordance with Rule 9.
"the Treasurer"	means the person elected from time to time to be the treasurer of the Club in accordance with Rule 9.
"the LTA"	means the Lawn Tennis Association (the governing body of tennis within Great Britain, the Channel Islands and the Isle of Man) of The National Tennis Centre, 100 Priory Lane, Roehampton, London SW15 5JQ and its subsidiaries or such successor entity or entities as become(s) the governing body of the game of tennis within Great Britain, the Channel Islands and the Isle of Man from time to time.
"the LTA Disciplinary Code"	means the disciplinary code of the LTA in force from time to time.
"the LTA Rules"	means the rules of the LTA as in force from time to time.
"the Officers"	means the Chairman, the Secretary and the Treasurer.
"the Management Committee"	means the Management Committee appointed under Rule 9 to manage the Club.
"the Members"	means the members of the Club admitted from time to time to membership of the Club in accordance with Rule 5.

- 2.2 Words denoting the singular number include the plural number and vice versa; words denoting the masculine gender include the feminine gender; and words denoting persons include bodies corporate (however incorporated) and unincorporated, including unincorporated associations of persons and partnerships.

3. Objects

3.1 The objects of the Club are:

- (a) to provide tennis, social and other activities and generally to encourage and facilitate the playing of tennis for the Members of the Club.
- (b) to provide and maintain Club premises.
- (c) to promote, improve, develop and support the interests of tennis.
- (d) to provide other benefits to its members as the Management Committee shall think fit.
- (e) to affiliate to the DLTA (and by doing so affiliate to the LTA) and to comply with and uphold the Rules and Regulations of the DLTA and the LTA as amended from time to time and the rules and regulations of anybody to which the LTA is affiliated.
- (f) to operate and turn to account in any way, to benefit the membership, the tennis court facilities of the Club together with fixtures and fittings and accessories as shall be thought advisable.
- (g) to make rules and regulations concerning the operation of the Club including without limitation regulations concerning disciplinary procedures that may be taken against the Members.
- (h) to discipline the Members were permitted by its Rules/Regulations and to refer its Members to be disciplined by the LTA or the DLTA (as appropriate) where so required by the Rules and Regulations of the LTA or the DLTA (as the case may be).
- (i) to comply with any legislation as effects the Officers and Members of an unincorporated Private Members' Club and the Health and Safety Regulations as effects the premises of the Club, its facilities and the activities and the safety of the users of the Club.
- (j) to do all such other things as the Management Committee thinks fit to further the interests of the Club, to advance and safeguard the interests of the Game, to promote increases in participation at all levels of the Game or to as are otherwise incidental or conducive to the attainment of all or any of the objects stated in this Rule 3

4. Application of Funds

4.1 The Club is a non-profit-making organisation. Subject to Rule 26.3, the income and property of the Club shall be applied towards promoting and facilitating participation in the Game as well improving the Club's facilities in furtherance of the Club's objects. No portion thereof shall be paid or transferred, directly or indirectly, to the Members of the Club.

4.2 Nothing in Clause 4.1 shall prevent the Club from entering an agreement with a member for the supply by him to the Club of goods or services or for his employment by the Club, provided that such arrangements are approved by the Management Committee (without the member being present) and are agreed on with the member arm's length basis.

5. Membership

5.1 Eligibility for membership

- 5.1.1 Persons of either sex are eligible for [full] membership of the Club provided they are at least 18 years old.
- 5.1.2 Persons below the age of 18 are eligible for Junior Members without the right to hold office or vote at general meetings.
- 5.1.3 No person shall be denied membership of the Club on the grounds of race, ethnic origin, creed, colour, age, disability, sex, occupation, sexual orientation, religion, political or other beliefs. Whilst the Club will aim to accommodate all Members, Members with a disability may find some facilities are not fully accessible to them. The Club is aiming to improve this situation but at present cannot achieve all the Objects for Members with a disability.
- 5.1.4 The number of Members is unlimited.

5.2 Admission of Members

Any person who wishes to become a Member must submit an application in such form as the Management Committee shall decide. Every applicant for membership shall be considered by the Membership Secretary in the first instance and thence, if required, by the Management Committee, who shall, in their absolute discretion, decide whether to admit that applicant as a member.

5.3 Conditions of Membership

- 5.3.1 Each member (of each class – section 5.4) agrees as a condition of membership:
 - (A) to be bound by and subject to these rules and the rules and regulations of the relevant CLTA (as in force from time to time); and
 - (B) to be bound by and subject to the LTA Rules and the LTA Disciplinary Code.
 - (C) to be a paid member of the Rolls-Royce Leisure Association
- 5.3.2 Rule 5.3.1 confers a benefit on the LTA and, subject to the remaining provisions of this rule, is intended to be enforceable by the LTA by virtue of the Contracts (Rights of Third Parties) Act 1999. For the avoidance of doubt, the members do not intend that any term of these rules, apart from Rule 5.3, should be enforceable, by virtue of the Contracts (Rights of Third Parties) Act 1999, by any person who is not a party to these rules.
- 5.3.3 The Management Committee may subject to Clause 7 terminate the membership of any person, or impose any other sanction it determines to be appropriate, in connection with the breach of any condition of membership set out in this rule.

5.3.4 All members shall abide by the constitution and rules of the club. A copy of the Rules shall be displayed on the club notice board and shall be supplied to new members.

5.3.5 All members shall, for their own and other's safety, comply with the Club's Health and Safety policy, Child Protection policy, and other Policies described in the Club Policy Document, which may be updated from time to time.

5.4 Classes of Members

5.4.1 There shall be the following classes of members for the Club:

Full Members (including General Members and Honorary Life Members)

Honorary Life Members (a Full Member with no annual fee)

Junior Members (under 18 year olds)

5.4.2 All Members shall be entitled to receive notice of and attend at general meetings.

5.4.3 Only Full Members & Honorary Life Members shall be entitled to vote at general meetings.

5.5 Subscriptions

5.5.1 The joining fee and annual subscription for each type of Member shall be determined from time to time by the Management Committee.

5.5.2 The Members shall pay any joining fee and annual subscription fees set by the Management Committee from time to time.

5.5.3 No candidate who has been elected a Member shall be entitled to the privileges of membership until he/she has paid the joining fee and his/her first annual subscription.

5.5.4 Thereafter to continue membership of the club annual subscription shall be paid before the last day of March each subsequent year.

5.5.5 Reduced, concessionary and discounted subscriptions can be offered in such amounts as considers appropriate by the Membership Secretary in the first instance and thence, if required, by the Management Committee.

5.5.6 Honorary Life memberships shall be awarded by the Management Committee from time to time and the decision shall be minuted at the Management Committee meeting and announced at the next AGM or EGM.

5.5.7 Honorary Life memberships shall only be awarded to members of the club who have served on the Management Committee, as a Club Captain or the combination of the two for a total period of at least 15 years.

5.5.7 Any proposal for any changes to the joining fee and annual subscription for the subsequent year shall be presented by the Treasurer and agreed by the Members at the AGM.

5.5.8 Any Member whose annual subscription is not paid by more than one year after the due renewal date shall be deemed to have resigned his/her membership of the Club.

5.5.9 Any Member whose annual subscription is not paid by more than 1 month before the AGM shall not receive a vote at the AGM.

6 Resignation

6.1 A Member may withdraw from membership of the Club on giving clear notice to the Management Committee. Reimbursement of joining fees and annual subscriptions in the event of resignation shall be discussed and agreed by the Management Committee. Membership shall not be transferable in any event and shall cease immediately on death or dissolution or on the failure of the Member to comply or to continue to comply with any condition of membership set out in these Rules.

7. Expulsion

7.1 Subject to the remaining provisions of this rule, the Management Committee shall have the power to expel a Member when, in its opinion, it would not be in the interests of the sport or of the Club for him to remain a Member.

7.2 A Member shall not be expelled unless he is given 14 days written notice of the meeting of the Management Committee at which his/her expulsion shall be considered and written details of the complaint made against him/her.

7.3 The Member shall be given an opportunity to make written representations and/or to appear before the Management Committee and at any such meeting to be accompanied by a representative or friend, who may answer complaints made against the member and to cross-examine any witnesses on behalf of the member. The member must not be expelled unless at least two-thirds of the Management Committee then present vote in favour of his expulsion.

7.4 The Management Committee may exclude the Member from the Club's premises until the meeting considering his expulsion has been held. For the avoidance of doubt, the member shall be entitled to attend that meeting for the purpose of making his/her representations.

7.5 The Member may appeal against the Management Committee's decision by notifying the Management Committee who shall put the matter to the Club's members in general meeting and decided by a majority vote of members present and voting at such meeting.

8. Effect of Resignation or Expulsion

8.1 Any person ceasing to be a Member forfeits all right to and claim upon the Club, its property and its funds and he/she has no right to the return of any part of his subscription.

8.2 The Management Committee may refund an appropriate part of a resigning Member's subscription if it considers it appropriate taking account of all the circumstances. This decision will be discussed at a Management Committee meeting at which the said Member is not entitled to attend and make his/her representation. The Member may appeal against the Management Committee's decision by notifying the Management Committee who shall allow the Member to attend the subsequent meeting for the purpose of making his/her representations. The decision will then be discussed further and confirmed at the same Management Committee meeting. The said Member is entitled to be present for the vote and

decision but will not have a vote. The Member may appeal against the Management Committee's decision by notifying the Management Committee who shall put the matter to the Club's members in general meeting and decided by a majority vote of members present and voting at such meeting.

9. The Management Committee

9.1 The Club shall be managed by a Management Committee consisting of:

- (a) the Chairman;
- (b) the Secretary;
- (c) the Treasurer;
- (d) no more than 10 other Members elected annually at the annual general meeting,

9.2 The Club agrees that each member of the Management Committee will be required, as a condition of election or appointment, to agree to be bound by and subject to these rules, the rules and regulations of the relevant CLTA and the LTA Rules and the LTA Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that the LTA and the Club can enforce any breach at its option and in its sole discretion.

9.3 The members of the Management Committee may delegate any of the powers that are conferred on them by these rules to such person, or committee, by such means (including power of attorney), to such extent, in relation to such matters and on such terms and conditions as they think fit. If the members of the Management Committee specify, any such delegation may authorise further delegation of members' powers. The members of the Management Committee may revoke any delegation or alter its terms and conditions.

9.4 The Management Committee shall decide in its discretion how Members may be nominated to be Members of the Management Committee and shall notify the Members accordingly.

9.5 Nomination and Re-election of the Management Committee

9.5.1 Annually, in preparation for the AGM the Secretary shall send to all fully paid-up Members a nomination form for the election of all the posts on the Management Committee (including Officers, General Members) and Team Captains. This should indicate which positions are currently vacant.

9.5.2 Written Nominations for any position will only be accepted if the returned nomination form is signed and dated by the nominee, the Proposer and the Secunder, and submitted to the Secretary prior to the AGM.

9.5.3 All Members of the Management Committee shall voluntarily resign at the Club's AGM.

9.5.4 During the AGM a verbal Proposal and Second made by two fully paid-up members must also be considered by the Management Committee.

9.5.5 Unless prior to the AGM formal resignation has been presented to the Management Committee, then all Management Committee Members will be considered to be re-standing for their previous positions.

9.5.6 Any person nominated as a member of the Management Committee must be a full Member.

9.5.7 If there is only one candidate nominated to fill any particular position, that candidate shall be declared elected unopposed for that particular vacancy at the AGM.

- 9.5.8 If there is more than one candidate for any particular vacancy on the Management Committee there shall be an election at the annual general meeting for that position.
- 9.5.9 In the event of a tie, the candidate to be elected shall (unless the Candidates otherwise agree) be determined by lot.
- 9.6 The Management Committee shall be elected at the annual general meeting in each year, and subject to termination of office by resignation, removal or otherwise, the members remain in office until they or their successors are re-elected or elected (as the case may be) at the annual general meeting following their re-election or election (as the case may be).
- 9.7 The Management Committee may appoint any Member to fill any casual vacancy on the Management Committee until the next annual general meeting when that person shall retire but shall be eligible for re-election.
- 9.8 Retiring members of the Management Committee may be re-elected.
- 9.9 A member of the Management Committee shall be deemed to have vacated office if:
- (a) he/she becomes bankrupt or makes any arrangement or composition with his/her creditors generally; or
 - (b) a registered medical practitioner who is treating that person gives a written opinion to the Management Committee stating that that person has become physically or mentally incapable of acting as a member of the Management Committee and may remain so for more than three months; or
 - (c) by reason of that person's mental health, a court makes an order which wholly or partly prevents that person from personally exercising any powers or rights which that person would otherwise have; or
 - (d) he/she resigns his office by notice to the Club; or
 - (e) he/she shall without sufficient reason for more than [three] consecutive meetings of the Management Committee have been absent without permission of the Management Committee and the Management Committee resolves that his office be vacated; or
 - (f) he/she is suspended from holding office or from taking part in any activity relating to the administration or management of the Club by a decision of the DLTA or the LTA; or
 - (g) he/she is requested to resign by not less than two-thirds of the other Management Committee members acting together.
 - (h) he/she is requested to resign by not less than 15 of the Members.
- 9.10 Any person accepting election or nomination to the Management Committee who has any financial interest in the Game must, before such election or nomination, state in writing to the Club all such interests. Failure to do so will lead to automatic disqualification from Management Committee membership. The Management Committee has the right to veto such an election if, in its opinion, it is not in the best interests of the Club.

10. Proceedings of the Management Committee meetings

- 10.1 Management Committee meetings shall be held as often as the Management Committee thinks fit provided that there shall not be less than 3 meetings each year. The quorum for such meetings shall be 5 and shall include at least one of the Chairman, Secretary or Treasurer. The Chairman and the Secretary shall have discretion to call emergency meetings of the Management Committee if they consider it to be in the interests of the Club. The Secretary shall give all the members of the Management Committee not less than 14 days notice of a meeting.
- 10.2 Unless he/she is unwilling to do so, the Chairman shall preside at every meeting of the Management Committee at which he is present, unless for a stated reason, the Chairman is unwilling to preside, in which case the Secretary shall preside. If he is not present the Management Committee may appoint one of their number to be chairman of the meeting. If no member of the Management Committee is willing to preside the meeting shall be reorganised.
- 10.3 Decisions of the Management Committee shall be made by a simple majority and in the event of an equality of votes the Chairman of the meeting shall have a casting or additional vote.
- 10.4 The Management Committee may from time to time appoint from among its number such sub-Management Committees as it considers necessary and may delegate to them such of the powers and duties of the Management Committee as the Management Committee may determine. All sub-Management Committees shall periodically report their proceedings to the Management Committee and shall conduct their business in accordance with the directions of the Management Committee.
- 10.5 The Management Committee shall be responsible for the management of the Club and shall have the sole right of appointing and determining the terms and conditions of service of employees of the Club. The Management Committee shall have power to enter into contracts for the purposes of the Club on behalf of all the Members.
- 10.6 It shall be the responsibility of the LA to manage the upkeep of the buildings, fixtures and easements. It shall be the responsibility of the Management Committee to manage the day-to-day operation of the Club.
- 10.7 Any member shall be entitled to an indemnity out of the assets of the Club for all expenses and other liabilities properly incurred by them in the management of the affairs of the Club once a "no greater than value" has been approved by the Management Committee.
- 10.8 Any member of the Management Committee may participate in a meeting of the Management Committee by way of video conferencing or conference telephone or similar equipment, which allows every person participating to hear and speak to one another throughout such meeting. A person so participating shall be deemed to be present in person at the meeting and shall accordingly be counted in the quorum and be entitled to vote. Such a meeting shall be deemed to take place where the largest group of those participating is assembled or, if there is no such group, where the chairman of the meeting is.
- 10.9 The Secretary, or in his/her absence a member of the Management Committee, shall take minutes at Management Committee meetings. These minutes should be agreed by the Management Committee & signed by the meeting chairman at the subsequent Management Committee meeting. The minutes should be kept as a paper copy for a period of 5 years.

11. Annual General Meeting

- 11.1 The annual general meeting of the Club shall be held at such time as the Management Committee shall decide each year to transact the following business:
- (a) to receive the Chairman's report of the activities of the Club during the previous year;
 - (b) to receive and consider the accounts of the Club for the previous year, the Treasurer's report as to the financial position of the Club;
 - (c) to elect the Officers and other members of the Management Committee;
 - (d) to decide on any resolution which may be duly submitted in accordance with Rule 11.2 below;
 - (e) to deal with any other matters which the Management Committee desires to bring before the membership.
- 11.2 Notice of any resolution proposed to be moved at the annual general meeting shall be given in writing to the Secretary not less than 14 days before the meeting.
- 11.3 No period greater than 15 months shall elapse between one annual general meeting and the next.

12. Extraordinary General Meetings

- 12.1 An extraordinary general meeting may be called at any time by the Management Committee and shall be called within 21 days of receipt by the Secretary of a requisition in writing signed by not less than 5 Members stating the purposes for which the meeting is required and the resolutions proposed.
- 12.2 If an extraordinary general meeting is called after receipt of a Members' requisition the only business to be transacted at that meeting shall be the resolutions proposed in the requisition. If a Members' requisitioned meeting is not called before the expiry of a period of 21 days commencing on the date of the request, the Members requisitioning the meeting may call the meeting at any time before the expiry of two months commencing on the date of that request.

13. Procedures at the Annual and Extraordinary General Meetings

- 13.1 The Secretary shall send to each Member at his/her last known address or Email account written notice of the date of the annual general meeting together with the resolutions & agenda to be proposed at least 28 days before the meeting.
- 13.2 The Secretary shall send to each Member at his/her last known address or Email account written notice of the date of the extraordinary general meeting together with the resolutions to be proposed at least 21 days before the meeting.
- 13.2 The quorum for the annual and extraordinary general meetings shall be 10 Members, or one-tenth of the membership of the Club, whichever is the greater.
- 13.3 The Chairman shall preside at all general meetings of the Club but if he/she is not present within 15 minutes after the time appointed for the meeting or has signified his inability to be

present at the meeting, the Secretary shall preside. If he/she is not present the Management Committee may appoint one of their number to be chairman of the meeting. If no member of the Management Committee is willing to preside the meeting shall be reorganised.

- 13.4 If the persons attending an annual or extraordinary general meeting do not constitute a quorum within half an hour of the time at which the meeting was due to start, or if during a meeting, a quorum ceases to be present, the chairman of the meeting must adjourn it. The chairman of the meeting must adjourn the meeting if directed to do so by the meeting. When adjourning an annual or extraordinary general meeting the chairman of the meeting must specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the members of the Management Committee. The chairman must have regard to any directions as to the time and place of any adjournment which have been given by the meeting. If the continuation of an adjourned annual or extraordinary general meeting is to take place more than 14 days after it was adjourned the Association must give at least 7 days notice to the persons to whom notice of the Association's meetings is required to be given in accordance with rule 13.1. No business can be transacted at adjourned annual or extraordinary general meetings which could not properly have been transacted at the meeting if the adjournment had not taken place.
- 13.5 Members of the Management Committee and Members of the Club may attend and speak at annual or extraordinary general meetings. The chairman of the meeting may permit other persons who are not Members to attend and speak at a meeting.
- 13.6 Each Full Member present (except the Chairman of the meeting) shall have one vote and resolutions shall be passed by a simple majority of those Members present and voting. In the event of an equality of votes the chairman of the meeting shall have a casting or additional vote.
- 13.7 No objection may be raised as to the qualification of any person voting at a meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid. Any such objection must be referred to the chairman of the meeting.
- 13.8 The Secretary, or in his/her absence a member of the Management Committee, shall take minutes at annual and extraordinary general meetings. These minutes should be agreed by the Management Committee & signed by the meeting chairman at the subsequent Management Committee meeting. The minutes should be kept as a paper copy for a period of 10 years.
- 13.9 There shall be no right for a Member to vote by proxy. No person may represent more than one Member.

14. Guests

- 14.1 Any Member may introduce guests to the Club, and any player, coach, other team representative, match official or spectator attending the Club's premises (by invitation of the Club) who is not a Member shall be a guest of the Management Committee, provided that no one whose application for membership has been declined or who has been expelled from the Club may be introduced as a guest.

- 14.2 The Member introducing a guest and any person introduced as a guest of the Management Committee in accordance with Rule 14.1 must enter the name and address of the guest together with the name of the introducer in a book, which must be kept on the Club's premises.
- 14.3 A charge for a guest to use the Club may be agreed by the Management Committee from time to time. No one may be admitted as a guest on more than 4 occasions in any calendar year.

15. Opening of Club Premises

- 15.1 The grass courts, hard courts and clubhouse are opened at the discretion of the Leisure Association security staff. The grass courts are only available during the summer months, when the grass is deemed usable by the ground staff, usually signified by the net posts being in position. Notices may prohibit play during the year due to repairs being necessary to either the hard courts or the grass courts. In any case the Leisure Association ground staff or security staff have the final decision.

16. Alteration of the Rules

- 16.1 These Rules may be altered by resolution at an annual or extraordinary general meeting provided that the resolution shall not be passed unless carried by a majority of at least two-thirds of the Members present and voting at the general meeting, the notice of which contains particulars of the proposed alteration or addition.

17. Regulations and Standing Orders

- 17.1 The Management Committee shall have power to make, repeal and amend such regulations and standing orders, as it may from time to time consider necessary for the wellbeing of the Club. Such regulations and standing orders and any repeals or amendments to them shall have effect until set aside by the Management Committee.

18. Finance

- 18.1 All moneys payable to the Club shall be received by the person authorised by the Management Committee to receive such moneys and shall be deposited in a bank account in the name of the Club. Moneys can be drawn from the account via online banking or by cheque. Only the Treasurer or Chairman may withdraw funds from the account via online banking. The Treasurer should share a record of all online transactions at each Management Committee meeting. Two of the three signatories from the Chairman, Secretary and Treasurer are required to act as signatories and authorise funds drawn from the account by cheque. For online banking and transfers, the Treasurer and Chairman can each authorise funds to be drawn from the account independently. Any moneys not required for immediate use may be invested as the Management Committee in its discretion thinks fit.
- 18.2 Subject to Rule 20.3, the income and property of the Club shall be applied only in furtherance of the objects of the Club and no part thereof shall be paid by way of bonus, dividend or profit to any Member.
- 18.3 The Management Committee shall have power to authorise the payment of Remuneration and expenses to any officer, member of the Management Committee, Member or employee of the Club and to any other person or persons for services rendered to the Club.

- 18.4 The financial transactions of the Club shall be recorded in such manner as the Management Committee thinks fit by the Treasurer.
- 18.5 The Treasurer shall ensure the Club accounts are independently audited each year prior to the AGM. The independent audit can be carried out by any Member of the club, including another Member of the Management Committee other than the Treasurer, Chairman or Secretary, or an external auditor as deemed appropriate by the Management Committee. The name of the independent auditor shall be declared at the AGM.
- 18.6 Full accounts of the financial affairs of the Club shall be prepared each year for the AGM. The accounts must be made available & provided to every attending Member. These accounts should be stored in conjunction with the minutes of the AGM.
- 18.6 Account statements for the Club provided by the Bank or Building Society should be stored in paper and electronic format by the Treasurer for a period of 10 years.

19.0 Regulations and Standing Orders

- 19.1 The Management Committee shall have power to make, repeal and amend such regulations and standing orders as it may from time to time consider necessary for the wellbeing of the Club. Such regulations and standing orders and any repeals or amendments to them shall have effect until set aside by the Management Committee.

20.0 Use of Facilities

- 20.1 The Club agrees that all unlicensed and unregistered coaches and, so far as reasonably practicable, players and other persons using the facilities of the Club will be required, as a condition of such use, to agree to be bound by and subject to the rules of the Club, these rules, the rules and regulations of the relevant CLTA, the LTA Rules and the LTA Disciplinary Code, such agreement to contain an express acknowledgement that the Contracts (Rights of Third Parties) Act 1999 applies and that the LTA and the CLTA can enforce any breach at its option and in its sole discretion.

21.0 Borrowing

- 21.1 The Management Committee may not borrow any money on behalf of the Club for the purposes of the Club from time to time without the sanction of a general meeting.
- 21.2 The Management Committee shall have no power to pledge the personal liability of any Member for repayment of any sums so borrowed.

22.0 Notices

- 22.1 The Club can send, make available or supply any notice, ballot paper, accounts, document, or other information by personal delivery if requested by the recipient or by posting it to the intended recipient's usual address. The Club can send, make available or supply any notice by sending it or supplying it in electronic form to an address notified by the intended recipient to the Club or by making it available on a website and notifying the intended recipient of its availability in accordance with this rule.
- 22.2 If any notice or other information is left by the Club at the intended recipient's usual address, it

is treated as being received on the day it was left.

- 22.3 If any notice or other information is sent by the Club by post, it is treated as being received the day after it was posted if first class post was used, or 72 hours after it was posted if first class post was not used. In proving that any notice or other information was received, it is sufficient to show that the envelope was properly addressed and put into the postal system with postage paid.
- 22.4 If any notice or other information was sent using electronic means, it is treated as being received on the day it was sent. In the case of notices or other information available on a website, the notice or other information is treated as being received on the day on which it was made available on the website or, if later, the day on which the notice of availability is treated as being received by the intended recipient in accordance with this rule.

23.0 Dissolution

- 23.1 A resolution to dissolve the Club shall be proposed only at an extraordinary general meeting and shall be passed only if carried by a majority of at least three-quarters of the Members present and voting.
- 23.2 The dissolution shall take effect from the date of the resolution and the members of the Management Committee shall be responsible for the winding-up of the assets and liabilities of the Club.
- 23.3 Any moneys remaining after the discharge of any debts and liabilities shall be paid to the Leisure Association, who will distribute it as they see fit.

24.0 Document Change Control

- 24.1 The table below records the change history of this document including balloted and fully issued versions and the reason for change. The current issued document at any time is stored with the Secretary of the Club.

Issue	Date	Author	Reason for Change
Issue 1	April 2010	Tony Widdowson (Chairman)	Initial issue of the Constitution
Issue 2 – for Members ballot	5 th September 2014	Ian Derbyshire (Chairman)	Updated to include LTA incorporation

25.0 Signatures of the Management Committee

Office	Name	Signature & Date
Chairman		
Secretary		
Treasurer		
Management Committee		
Management Committee		
Management Committee		
Management Committee		
Management Committee		